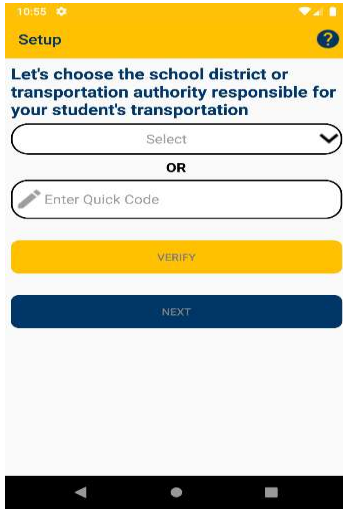
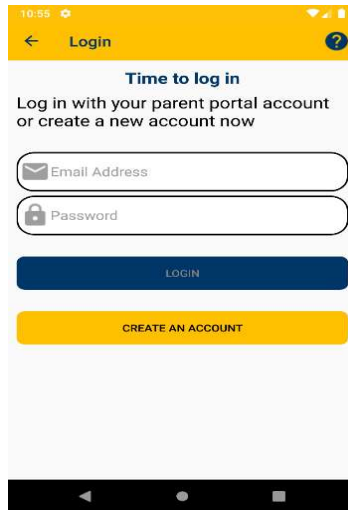


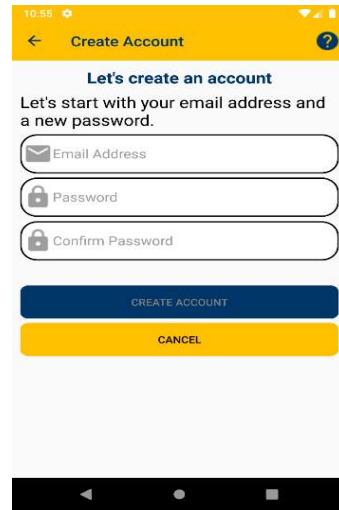
# User Guide



Select St. Albert Public Schools from the drop down.



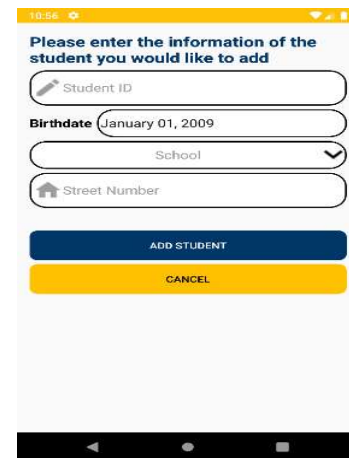
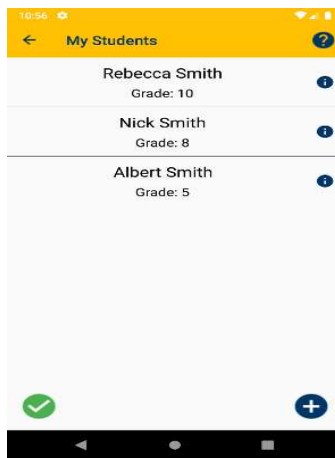
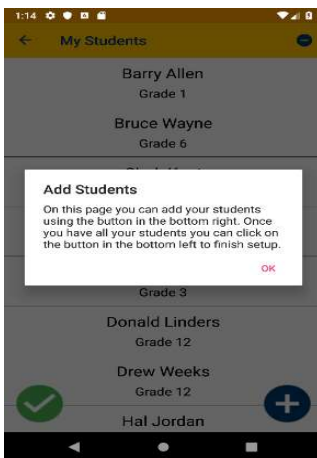
Login using the same credentials as the Parent Portal account on BusPlanner Web.





An account can also be created from this page. Simply enter the required information.

## Students Page

The first time you open this page a popup will appear with information on how to use it. If you have an account in the Parent Portal with students added, you won't need to add them again.



 Click on the + to add a student

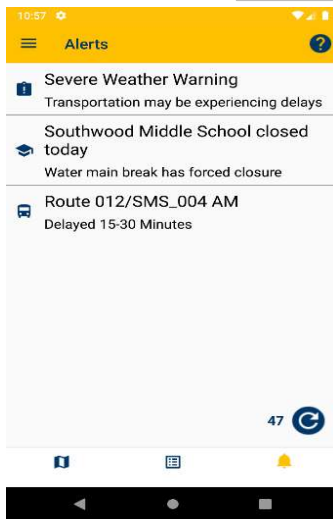
 When complete click on the checkmark

To add a student: enter last name, first name, birthdate, school and grade. The information is the same as Parent Portal requirements.

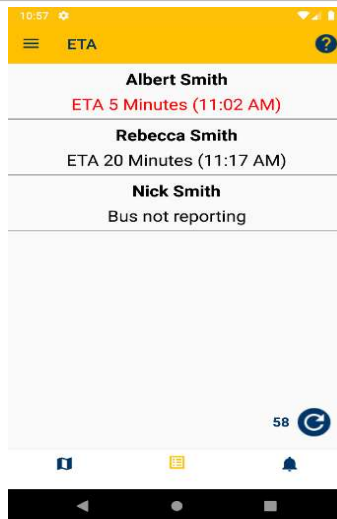
The Student Info Page has two tabs - one for general information (school, grade and address) and one for transportation information.

## Main Page

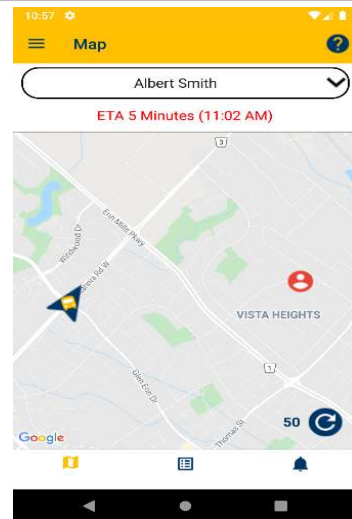
Three tabs which refresh every 60 seconds or use the refresh button.



Alerts tab: any applicable bus notifications will appear here.

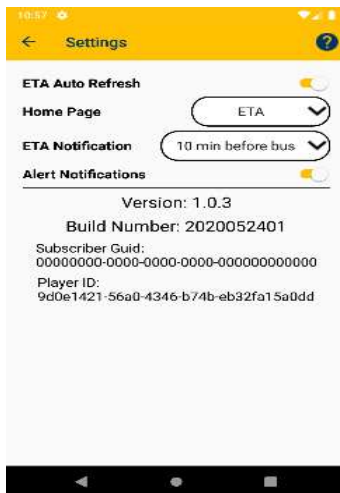


ETA tab: gives the Estimated Time of Arrival (ETA) for transported students.



Map tab: shows bus and stop position for the selected student as well as ETA information.

## Settings Page



The settings page can be accessed through the menu on the main page. Users can customize what they see on the home page and push notifications for estimated time of arrival.